



1100 Pennsylvania Av
Monaca, Pa 15061
www.ohlorivertrail.org

Phone: 724.728.2625
Fax: 724.775.9876
drvtrola@ohlorivertrail.org

Ohio River Trail Council

"Joining communities through fitness, recreation, heritage and transportation networks"

ORTC Board Member Agreement

Name: _____

Dates of Term: _____

As a member of the Board of Directors of the Ohio River Trail Council (ORTC), I agree to meet the following expectations regarding my duties and responsibilities:

I am morally responsible for the health and well-being of the Ohio River Trail Council. Furthermore, I am fully committed and dedicated to carry out the organization's mission. I believe in the purpose of the Ohio River Trail Council and subscribe to act responsibly and prudently as its steward.

I understand it is expected that I become familiar with the organization's programs, goals, activities, priorities and initiatives, including its public policy activities as well as to approve all policies that guide the organization, its governance, and its work.

I consent to be an ambassador for the organization's work and values to the community, represent the organization in a positive manner, and act as a spokesperson and an advocate for its mission. I will provide active assistance in public policy activities, including making contacts with key policy makers. I agree to represent and participate in outside meetings, press conferences, delivering testimony, and otherwise supporting advocacy activities important to the organization.

I will actively engage in fundraising for the Ohio River Trail Council.

- a. I will give what is for me a significant annual personal financial contribution to the organization. This may be given as a one time donation each year or in mutually agreed installments during the course of the year.
- b. I will share names of prospective donors with staff responsible for fundraising and will assist in making solicitation visits and calls as part of the organization's annual campaign.
- c. I will attend and participate in the planning and marketing of the organization's fundraising events.
- d. I will talk about the work and achievements of the organization with colleagues and friends.
- e. I will carry out other resource development activities consistent with my own skills and contacts and the needs of the organization.
- f. I understand that I am fiscally responsible, with the other board members, for this organization. It is my duty to know what our budget is and to take an active part in planning the budget and implementing the fundraising to meet it.

To respect, listen to, and treat courteously all people involved with the organization. I recognize that the organization exists to serve and strengthen its partner communities and that staff, consultants, grantees, and applicants are partners with the Board in fulfilling its mission. After a vote has been taken, I will respect and support the majority decisions of the board, even if I did not vote in favor of the action taken by the majority of the board.

I understand that commitment to this board will involve volunteer time. I recognize that it is expected that I attend the majority of board meetings, committee meetings, and special events. Should I be unable to attend a meeting, I will, if needed, be available on a conference call or by telephone consultation. I will stay informed about the organization and review the meeting minutes. Additionally, I will serve on at least one board committee.

Greenways

Blueways



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I recognize that I serve on the Board as a trustee on behalf of donors and that it is my responsibility to ensure that the organization meets both legal and ethical standards for nonprofit, tax-exempt organizations. It is my obligation to protect the reputation and well being of the organization.

I consider myself an executor of www.ohiorivertrail.org and do my best to ensure it is well-maintained, financially secure, growing and always operating in the best interests of our mission and the communities we serve.

As a member of the Board, I pledge to carry out my responsibilities with the highest degree of integrity, to disclose any potential conflicts of interest, and to avoid all real and perceived conflicts of interest. As part of that responsibility, I will comply with the letter and spirit of the organization's conflict of interest policy. I will specifically identify any potential conflicts of interest associated with public policy issues, and will remove myself from discussion or voting on public policy positions and strategies about which I may have a real or perceived conflict of interest.

I will work in good faith with staff and other board members as teammates towards the achievement of our goals. I understand that no strict quotas have been set and no rigid standards of measurement and achievement have been formed. Every board member is making a statement of commitment. The board of directors trusts each other to carry out the above agreements to the best of our ability, each in our own way, with knowledge, support and approval of all.

Should I fail to fulfill these commitments to the organization, I understand that the Board Executive Chairman will call upon me to discuss my responsibilities. If I cannot fulfill these commitments for any reason I will offer my resignation as a member of the Board of Directors.

In turn, the organization is responsible to me in the following ways:

1. I will receive financial reports regularly and will receive a draft annual budget for review prior to the meeting at which it is discussed and approved.
2. I can call on the Executive Director and/or Board Chair to discuss the research, public policy priorities, other initiatives, policies, and operations of the organization. They will provide information willingly and answer any questions thoroughly.
3. Other Board members and appropriate staff will respond in a straightforward and thorough fashion to questions I need answered so that I can carry out my fiscal, legal, and moral responsibilities to the organization.
4. I will be kept informed about the progress and problems of the organization, and will receive accurate, complete, and timely information about any issues or problems that may have major impact upon the organization, its staff, or Board.
5. The organization will maintain Directors and Officers insurance to limit my legal liability, and the organizations officers will maintain appropriate financial, personnel, and other management systems and procedures to minimize the possibility of legal or financial challenges.

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I have pledged myself to the mission of the Ohio River Trail Council and I understand failure to meet the above-expectations can result in my removal from the ORTC.

Signed by:

Print Name - Board of Directors Member

Signature – Board of Directors Member

Date

Print Name - Board of Directors Executive Chairman

Signature – Board of Directors Executive Chairman

Date

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