

# GEAR & CHEER MUSIC FESTIVAL FUNDRAISER VENDOR APPLICATION

Business Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

Please describe your menu or merchandise: \_\_\_\_\_

\_\_\_\_\_

GENERAL: The Ohio River Trail Council (ORTC) is committed to make this year's Gear and Cheer Music Festival a great success. We can typically expect a lovely day with mild winds and warm temperatures. General Admission is free to the festivalgoers, which includes vendor access.

DATE & LOCATION: **Summer Festival - July 16, 2016.** The festival is a combined indoor and outdoor event located at and near the Four Seasons Pavilion at Bradys Run Park - Beaver County, PA.  
GPS:

PARTICIPATION: Vendor can rent an outdoor location to sell their products or promote their non-profit cause within the outdoor festival area. All of our Vendor applications are screened for quality and artisanship. Selection is based on a first-come first- served basis using the date of registration; therefore, please submit your application at your earliest opportunity. All locations in the park areas are excellent and are handicapped accessible, therefore specific spaces are not guaranteed. The location of Vendor's Space will be at the sole discretion of the Festival committee.

HOURS OF OPERATION: **Vendors set up is between 7:00 a.m. and 8:30 a.m.** Eastern time. The Festival begins at 9:00 am with the 5K race. All Vendors are required to conduct business between 9:00 a.m. to 5 p.m. Following unloading, all vehicles are to be moved to the reserved parking area. Please keep festival area free of motor vehicles.

VENDOR FEES/FREE TICKETS: The Food Vendor donation is \$100.00 per space. All other vendors are \$50.00 per space. No refunds will be given 30 days or less prior to the event for Vendor cancellations. Please mail payments and completed registration to the Ohio River Trail Council 1100 Pennsylvania Avenue Monaca, PA 15061. PayPal payments are accepted on the event website. All returned checks are subject to a \$50 service charge. The Vendor receives complimentary \$25 tickets equal to your donation for your festival staff that can used in any of the participation events.

VENDOR OBLIGATIONS & EQUIPMENT: It is the Vendor's responsibility to furnish tables, chairs, tents, booths, extension cords, and power surge protectors, Vendors will be required to provide all equipment to be used for display and sales. Vendor must have a workable fire extinguisher on site if heating devices of any kind are to be used in the preparation of food items. Electricity is available at the pavilion on a limited basis and is offered on a first registered first serve basis. Food Vendors may bring in a quiet generator, gas and charcoal grills along with any necessary fuel for outdoor use only. No glass containers permitted, please use plastic or paper cups. All Vendors shall be responsible for cleaning their space during and after the event. All trash must be disposed in the dumpster behind the lodge. Contact the ORTC if you need assistance with any of the above.

LIABILITY & LICENSES: Vendor assumes all responsibility for a) loss, personal injury and/or liability for any damage to its property or merchandise; and b) any sickness or illness caused from the food and/or drink served from its concession. The ORTC is to be held harmless for any liability or loss caused by theft, damage, destruction, injuries or negligence. Vendor expressly agrees to indemnify, protect and hold harmless the Promoter; its officers, directors, principals, executive committee members, festival sponsors from any liability whatsoever in connection with this event. The Vendor agrees to name the ORTC as an additional insured on the Vendors general liability insurance coverage through a Certificate of Insurance. All licenses and permits to sell foods including the FDA and Department of Agriculture is the sole responsibility of the Vendor.

DISCLAIMER: The festival will be held rain or shine. The ORTC makes no representation as to the number of potential attendees and assumes no liability for any financial loss. I have read, understood and accept the above rules, regulations and conditions.

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_

***The ORTC is a non-profit charitable organization. All proceeds will be utilized for the construction of the Ohio River Trail.***

